



**FEDERAL BOARD OF INTERMEDIATE
AND SECONDARY EDUCATION
Sector H-8/4, Islamabad, Pakistan.**



No. FBISE/REGN/NOTIF/TECH/2025-27/201

Dated: 27-08-2025

NOTIFICATION FOR REGISTRATION (TECHNICAL)

It is hereby notified for information of all concerned that the schedule of **ADMISSION and REGISTRATION** of the students in **DIPLOMA COURSES and DOM (2025-26), D.Com (2025-27) DDM, DAEs (2025-28) (Inter Tech. Medical Technology, Nursing & IUASM 2025-27)** will be as follows:

SCHEDULE FOR ADMISSION IN INSTITUTIONS

S.NO	Schedule(s)	Due Date(s)	FBISE Fee Slabs
i	Start of Admission in Diploma Courses (DDM + DAEs 03 years) and D.Com Inter Tech. Medical Technology, Nursing & IUASM, 02 Years	Immediately after the declaration of SSC-II Result by the FBISE, IBD.	Nil
ii	Start of Admission in Diploma of Office Management (One Year)	Immediately after the declaration of HSSC-II Result by the FBISE, IBD.	Nil
iii	Last date for Admission in Diploma Courses	15 th October, 2025	Nil
iv	Late Admission (with approval of Chairman, FBISE)	20 th November, 2025	Inland Rs.1500/- per candidate Abroad US\$.30/- per candidate
v	Receipt of Registration Return	01 st December, 2025	Inland Rs.1500/- per candidate Abroad US\$.100/- per candidate
vi	Late Submission of Registration Return (Per month where part of the month shall be calculated as full month for remittance of fee).	Upto 15 days after announcement of schedule of Examination/Admission forms.	In land Registration fee @ Rs.1500/- plus Rs.1500/- per month per candidate. Abroad Registration fee @ US\$ 100/- plus US\$. 30/- per month per candidate

2. In late submission cases, the following documents shall also be forwarded with the Registration Returns **duly attested by the Principal concerned.**

- Copy of Admission Form (filled at the time of admission in the Institution)
- Copy of Admission Withdrawal Register (relevant page)
- Copy of the SSC Result Card (in case of FBISE)
- Verified copy of SSC result Card from the concerned Board and original Migration Certificate/NOC. (in case of other Board) OR Equivalence Certificate issued by IBCC.
- Copy of fee deposit slip (fee deposited for admission in the Institution)
- No request for late registration will be entertained after the deadline as highlighted at serial 06 of schedule of para 1.**

Note: The Board may ask for original record pertaining to documents mentioned at para 1&2 or any other documents (if required)

3. All affiliated Institutions shall submit registration returns online by filling the online Registration Form available at our website **www.fbise.edu.pk**. Registration fee shall be deposited at any nearest HBL Branch by remitting the fee on auto generated fee challan, available with the online Registration form upto **15th October, 2025**. In addition due can also be remitted via MCB (Any branch within Pakistan), Easy Paisa App., Easy Paisa Agent/outlet. HBL Konnect App. HBL Konnect Agent/Outlet, HBL, Mobile Banking, MCB Mobile Banking. Registration fee for Institutions abroad may be paid preferably through **Credit Card (Master or Visa)** through FBISE, **website** or may be deposited in following accounts via **Swift MT 103**.

Accounts	Swift Code	IBAN Code
Foreign Account (Rs)	HABBPCKA	PK 26HABB0022110050002001
Foreign Account (\$)	HABBPCKA	PK 79HABB0022117900687511

Instructions/procedure for online submission of Registration Returns are/is available on FBISE website (**www.fbise.edu.pk**)

4. In respect of other Board cases who have passed SSC-II from BISE other than FBISE verified copy of SSC Result Card from concerned BISE/Equivalence Certificate, Gap Certificate (if applicable), orphan certificate, original Migration Certificate (NOC) from concerned BISE alongwith covering letters and list of Registration Return must be submitted to the Assistant Secretary, HSSC Registration by post OR at One Window Cell of the FBISE and up-loaded on the online system to avoid the wastage of time, upto closing date of Registration Return i.e. **1st December, 2025**.

5. A candidate who has passed "O" level or equivalent examination shall be allowed admission within (30) thirty days of declaration of result. Similarly, admission on transfer basis from Board to Board may be made within **Thirty (30) days** of withdrawal of the student from the previous Institution subject to eligibility determined by the Board. The Institution shall, however, get the students registered with FBISE within **fifteen (15) days** of the admission on payment of normal fee and on provision of relevant documents. Late fee will be charged therefore, as prescribed at Para 1&2.

The following documents must be enclosed with the Registration Return of such candidates:

- a. Original NOC/Migration Certificate.
- b. SSC Result Card and College Leaving Certificate duly attested by the Principal concerned.
- c. In case of Admission in HSSC-II, manual Registration Return may be submitted alongwith two pictures duly attested by the Principal concerned and Proof of promotion to HSSC-II. Copy of the HSSC-I Result Card **duly verified by the Board concerned**, Migration Certificate/NOC, and College Leaving Certificate (**other Board cases will submit separately**)
- d. Copy of the Equivalence Certificate issued by the IBCC (where applicable) duly attested by the Principal concerned.

6. A student who is not registered with any other Board due to any reasons (supported by documents) shall be treated as fresh candidate for the purpose of Registration. In case of delay, late fee per month will be charged w.e.f. the date of admission as described at para 1 ii) and (iv) (whichever is applicable). Such cases will be entertained upto fifteen (15) days after the announcement of schedule of Examination/Admission Forms.

7. The Head of Institution shall be solely responsible for communication of complete and accurate particulars of the students, i.e. **spellings of name, parentage, gender and placement of correctly scanned recent picture (preferably in current College Uniform)** etc. as these particulars shall be treated as full and final, and will be exhibited on all the documents/certificates issued by the Board.

8. Mere registration of a candidate shall not entitle him/her to appear in an examination. He/she must fulfill the conditions laid down for the eligibility to sit an examination. The Board reserves the right to cancel the registration of a candidate at any stage if it is found that the particulars provided are false.

(FATIMA TAHIRA)

Director (Registration & Sports)

Ph. #- 051-9269510

Email: director.registrationsports@fbise.edu.pk

The Heads of all Institutions affiliated
at HSSC level with FBISE, Islamabad
(As attachment through e-mail as well)

Coy to:

The Joint Secretary (Admn), Ministry of Federal Education and Professional Training, Pak. Secretariat, Islamabad
The Director General, Federal Directorate of Education, G-9/4, Islamabad
The Director of Education, Directorate of Naval Educational Services, Naval HQs Islamabad
The Chairman, Private Educational Institutions Regulatory Authority, G-8, Islamabad
The Director of Education, FGEI (C&G), Sir Syed Road, Rawalpindi
The Deputy Director General, APSACS, Secretariat Block, GHQ, Rawalpindi
CB Education Directorate, C/O Chaklala Cantonment Board, Murree Road, Rawalpindi
The Director of Education, PAF Rear Air HQs, Peshawar
The Director Education, Fauji Foundation HQ, Tipu Road, Rawalpindi
The Director, Directorate of Education, Gilgit Baltistan
GSO-I, Regional Officer (C&G) Rawalpindi, Wah, Peshawar, Mangla, Gujranwala, Lahore, Multan, Quetta,
Bahawalpur & Karachi Cantt.

All Embassies/Pakistan Missions concerned at Abroad.

Internal:

APS to Chairman,

APS to Secretary

All HODs

The Director (IT) (with the request to upload it on website alongwith instructions for submission Registration Return)

Deputy Secretary (Finance)

Deputy Director (Audit)

Incharge FBISE Sub-office Gilgit and Skardu

Chat Room

Programmer

(Mr. Qaiser Naeem) for necessary action i.e. availability of online Registration portal at HSSC level

Note:

Information on the subject matter alongwith Registration Return Proforma and Bank

Challan are available at the FBISE website www.fbise.edu.pk

(DEPUTY SECRETARY (REGISTRATION))

Ph. #- 051-9269524