



**FEDERAL BOARD OF INTERMEDIATE
AND SECONDARY EDUCATION
H-8/4, ISLAMABAD**



No. F. 1-1(115/4.i)/FBISE/M&H/2022/109

July 20, 2022

NOTIFICATION

It is notified for information and necessary action of all concerned that the Board of Governors (BoG) in its 115th meeting held on 06-07-2022 appreciated the initiative taken by the FBISE for technical education and approved the enclosed rules for affiliation of technical institutions.

Encl: As above

WfL 20/7/22
(ATIQA AHMAD)
SECRETARY

DISTRIBUTION:

1. PA to Chairman for information
2. APS to Secretary
3. Director (One Window Cell)
- ✓ 4. Director (IT) *(with the request to upload on the official website)*
5. Director (Affiliation & Quality)
6. Director (Research & Academics) *(with the request to compile all the rules)*
7. Controller of Examinations (Technical Education)
8. Relevant File

RULES FOR AFFILIATION OF TECHNICAL INSTITUTIONS

a. All the affiliated institutions within the jurisdiction of the Board shall make available to the Board, accommodation/examination hall, staff, furniture and play grounds for holding the Board's examinations and conducting the sports activities/functions etc.

b. Affiliation of the institution catering to the requirements of the children of the Armed Forces/Para-Military Forces and managed by Area Commander will be considered if the following conditions are fulfilled:

(1) It is registered with FGEI or Directorate of Education, GHQ, Rawalpindi;

(2) The Executive Committee/Managing Committee/Board of Management etc is headed by the Area/Base Commander as most of the students in the institution are the children/wards of the serving/retired Armed Forces/Para Military personnel;

c. The institution applying for fresh affiliation, shall submit the case on the prescribed form well before the beginning of the academic session i.e. up-to 31st December at SSC/ Certificate level and 30th April at HSSC/ Diploma level every year. After due dates, the case shall be entertained on submission of **monthly surcharge fee @ Rs.1000/- at SSC/ Certificate level up-to last date of March and Rs.2000/- up-to last date of June at HSSC/ Diploma level each year respectively.** In hardship cases, the Chairman Board may exercise his powers to condone further delay in submission of Affiliation case or payment of prescribed surcharge.

d. Government/Embassy run institution seeking fresh affiliation shall route its application through Directorate of Education/Embassy/Consulate while the request for renewal of affiliation shall be forwarded directly to the Board by the head of institution.

e. Affiliated institution shall see that its students are not prepared and sent up for examination conducted by any other University or the Board when the Board holds the examination of the same nature/status. In case of irregularity, the institution will be considered for disaffiliation.

f. The institution, having its branches at different places/premises, shall be affiliated separately no matter it is run by the same management or carries the same nomenclature.

g. Provisional affiliation shall be granted on **academic year-to-academic year** basis or for a specified period on the recommendations of the Inspection team. The affiliation granted will automatically expire at the end of the **academic year/specified period.** The head of institution will be required to apply for renewal/extension in affiliation for the next **upto two academic years subject to remittance of requisite fee,** well before the expiry of current affiliation. After expiry of the due date, surcharge fee as prescribed by the Board,

will be charged along with the case. However, Chairman Board may exercise his powers to condone further delay in submission of extension case or payment of prescribed surcharge.

h. Security fee as determined by the Board from time to time shall be paid by the institution other than Government Educational Institution/chains of Schools/colleges.

i. Nomenclature/status of the institution shall be changed on the request / consent of legal controlling body (BoG/ Directorate/ Owner, etc) after submission of documents required by the Board and payment of prescribed fee.

j. A provisionally affiliated institution shall be considered for disaffiliation, if it:

- (1) ceases to exist;
- (2) fails to conform to the conditions of affiliation;
- (3) does not ameliorate the deteriorated standard of teaching/learning process;
- (4) fails to remove the defects/observations communicated by the Board, within stipulated period;
- (5) fails to curb the malpractice during the conduct of Board's examinations (theory/practical);
- (6) does not extend full cooperation to the Board in the proper conduct of examination etc and in organizing any educational programme/activity;
- (7) fails to provide required data, information or statement, pertaining to accommodation/examination hall, furniture, staff and play grounds for conducting examination and sports activities/functions etc;
- (8) Works against the normal norms, conduct or interests of the Board.

k. Provisionally affiliated institution shall be visited without prior intimation to check whether it is working according to rules and regulations of FBISE or not. In case it is found working against normal norms and interest of the Board, it may be fined as determined by the Chairman and be given grace period of one month for rectification of shortfalls. If it fails to rectify the shortfalls even in the scheduled 2nd inspection, it shall be considered for disaffiliation.

l. The school/college provisionally affiliated with the Board, having 60% and above results for the last consecutive five years and a minimum of 100 students at SSC level and 80 at the HSSC level and enjoying the following facilities/ infrastructure, may apply for grant of permanent affiliation:

- (1) Own building with spacious hall, laboratories, playground and library;
- (2) Qualified permanent faculty:
 - (a) As per sanctioned strength of the school/college;
 - (b) Enjoying pay scales not less than Govt's pay and allowances;

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(c) Contracted by E & D Rules of the respective institution/ organization.

m. The school/college desirous of having permanent affiliation may send formal request to the Board along with case processing fee (non-refundable), prescribed by the Board.

n. The case for grant of provisional and permanent affiliation to the Institution shall be approved by the Chairman and BoG (Board of Governors) respectively, on recommendation of the Inspection Team. The case for renewal of affiliation shall be approved by the concerned Head of Department of FBISE if no shortfalls/observations were required to be addressed after last provisional affiliation; otherwise the same is to be sent for approval of Chairman. Inspection would be carried out before grant of extension, if deemed necessary. Due date for submission of extension in affiliation cases is last date of January and May each year at SSC/ Certificate and HSSC/ Diploma level, respectively. After due dates surcharge will be imposed as prescribed by the Board in case of fresh affiliation.

o. A permanently affiliated institution shall have to remit permanent affiliation fee, as prescribed by the Board, on session to session basis.

p. The status of permanently affiliated institutions may be reviewed, if it:

- (1) fails to complete formalities laid down by the Board;
- (2) fails to comply with Board's instructions/policies/rules;
- (3) Does not cooperate with the Board.

q. All correspondence with the Board shall be made by the head of the institution i.e. Principal/Headmaster/Headmistress.

r. Each year, immediately after the publication of examination results, a list of those affiliated institutions shall be prepared which have failed to obtain an average of 33 pass percentage in the three preceding examinations, including the current examination. The Board may then arrange for a special inspection of such institutions, with a view to ascertaining the competence of the staff, the nature of the teaching and the mode in which class promotions are given. An action would accordingly be taken in the light of recommendations of the inspection team.

s. An affiliated institution will apply for fresh group(s) / subject (s) affiliation (if required) within a month after start of session i.e. up to 30th May at SSC/ certificate level and 30th September at HSSC Diploma level. In case of delay surcharge amount of Rs.1000/- per month will be imposed along with prescribed fee for fresh group(s) / subject(s) affiliation.

Affiliation at SSC & HSSC level

a. The school/college, other than the government school/college, situated outside

Islamabad Capital Territory shall work under the management of relevant **Government body/authority**. Privately managed school situated in Islamabad Capital Territory shall get itself registered with Islamabad Capital Territory Private Educational institutions (Regulation and Promotion) Regulatory Authority.

b. The school/college shall have adequate staff having qualifications prescribed by the Board from time to time. The following shall be the minimum qualifications for the Principal/Headmaster/Headmistress and Teachers of various subjects in a secondary school/Higher Secondary School/college:

At least second class Master Degree or Equivalent with 5 years teaching experience (relaxable in case of developing areas only). However, in Government institutions, the Principal shall be appointed by concerned office(s) as per their prescribed qualification.

Qualification for Faculty Members

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- i. **B.E./BS/B.Sc Engineering/B.Tech (04 year) in relevant Technical subject.**
 - ii. **Computer Teacher:** BCS/MCS/BSc/MSc in Computer Science; OR BA/BSc/MA/MSc with Post Graduate Diploma in Computer Science from a recognized University/Institution; OR MSc (Mathematics or Physics or Statistics) with Post Graduate Diploma in Computer Science from a recognized University/Institution.
 - iii. **Commerce Teachers**
 - (a) Principles of Accounting - M Com
 - (b) Principles of Economics - MA Economics
 - (c) Principles of Commerce - M Com
 - (d) Business Mathematics - MSc Mathematics
 - (e) Statistics - MSc Statistics
 - (f) Commercial Geography - MSc Geography
 - (g) Banking - M Com
 - iv. **DPE and Librarian-** Master's Degree in Physical Education and Library Science, respectively. In case of co-educational institution, a female DPE shall also be recruited.
- c. The following shall be the terms and conditions of employment of teachers:
- i. All teachers whether temporary or permanent shall be employed on a written agreement stating therein clearly the terms and conditions of appointment;
 - ii. All teachers engaged in the school/college shall be whole time employees;
 - iii. The pay scale of a teacher shall be in accordance with the pay scale prescribed by Government; Management of private institution shall pay salary to the teachers/staff through bank;
 - iv. The school/college shall provide the benefit of general or contributory provident
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pension or both to its employees.

- d. On an average the school/college shall provide a teaching programme of seven/five periods in normal days/Friday. Each period shall be of 40 minutes.
- e. There will be a morning assembly for 10 minutes and physical training period of 30 minutes each day.
- f. The building shall have the following accommodation which shall be used exclusively for the purpose of school/college. No institution shall be granted affiliation which is established in a building having a land area less than 6000 sqft.
 - i. Minimum size of class rooms shall not be less than 250 sqft with maximum strength of 25 students. If students in one class room exceed 25 students then they must be shifted in room bigger than 250 sqft or a separate section/class room must be made available. At least 10 sqft per student must be made available in class room.
 - ii. Separate class rooms for each group/subject offered by institution.
 - iii. All laboratories should be well equipped with provision of adequate for performance of the practical of 25 students at a time, including supply of water, gas, exhaust fans, fire extinguishers and store for keeping apparatus, etc. Schedule and list of practicals shall be displayed in the workshops/labs. Labeled models/charts shall also be made available in workshops.

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Infrastructure details:-

1. Common lab
2. Course lab for Architecture
3. Course lab for Auto & Diesel
4. Course lab for Auto & Farm
5. Course lab for Automation
6. Course lab for Civil
7. Course lab for Computer
8. Course lab for Chemical
9. Course lab for C.I.T
10. Course lab for Electrical
11. Course lab for Electronics
12. Course lab for Foundry & Pattern
13. Course lab for Mechanical
14. Course lab for Petroleum
15. Course lab for R.A.C
16. Course lab for Telecommunication
17. Course lab for Instrument

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COMMON LABS

Description	Required	
	No.	Area
Physics Lab	1	15*25= 375
Chemistry Lab	1	15*25= 375
Drawing / Drafting Lab	1	15*25= 375
Computer Lab	1	15*25= 375
Comprehensive Lab (wood/welding/material workshop)	1	15*25= 375

COURSE LAB FOR ARCHITECTURE

Description	Required	
	No.	Area
Serving Lab/store	1	15*25= 375
Construction Lab	1	15*25= 375
Computer Lab	1	15*25= 375
Structural Mechanic / RCC Design	1	15*25= 375
Building Material & Construction/Display room	1	15*25= 375

COURSE LAB FOR AUTO & DIESEL

Description	Required	
	No.	Area
Auto & Diesel Lab	1	15*25= 375
Servicing Lab	1	15*25= 375
Metallurgy & Heat Treatment	1	15*25= 375

COURSE LAB FOR AUTO & FARM

Description	Required	
	No.	Area
Auto & Farm Lab 1	1	15*25= 375
Auto & Farm Lab 2	1	15*25= 375
Agriculture Lab	1	15*25= 375
Machinery Lab	1	15*25= 375
Service Station	1	15*25= 375

COURSE LAB FOR AUTOMATION

Description	Required	
	No.	Area
Digital Lab	1	15*25= 375
Control Lab	1	15*25= 375

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COURSE LAB FOR CIVIL:

Description	Required	
	No.	Area
Survey Store	1	15*25= 375
Construction yard/Public Health	1	15*25= 375
Hydraulic Lab	1	15*25= 375
Soil Mechanics/highways/concrete Lab	1	15*25= 375

COURSE LAB FOR COMPUTER:

Description	Required	
	No.	Area
Basic Electronics Lab	1	15*25= 375
Networking & Hardware Lab	1	15*25= 375

COURSE LAB FOR CHEMICAL:

Description	Required	
	No.	Area
Analytical/Qualitive Lab	1	15*25= 375
Organic/Physics/Chemistry Lab	1	15*25= 375
Chemical Engineering Lab	1	15*25= 375
Chemical Processing Lab	1	15*25= 375
Technology Practice/ Basic Chemical / Engr. Lab	1	15*25= 375
Technology Practical Lab	1	15*25= 375
Basic Chemical Engineering Lab	1	15*25= 375

COURSE LAB FOR C.I.T:

Description	Required	
	No.	Area
Hardware Lab	1	15*25= 375
Software Lab	1	15*25= 375

COURSE LAB FOR ELECTRICAL:

Description	Required	
	No.	Area
Basic Electricity/wiring Lab	1	15*25= 375
Power Lab	1	15*25= 375
Instrument Lab	1	15*25= 375

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COURSE LAB FOR ELECTRONICS:

Description	Required	
	No.	Area
Basic Electronics Lab	1	15*25= 375
Communication / Advance Lab	1	15*25= 375
Television Lab	1	15*25= 375

COURSE LAB FOR FOUNDRY & PATTERN:

Description	Required	
	No.	Area
Heat Treatment Lab	1	15*25= 375
Metallurgy Lab	1	15*25= 375
Foundry Lab	1	15*25= 375
Bench work Lab	1	15*25= 375

COURSE LAB FOR MECHANICAL:

Description	Required	
	No.	Area
CNC Shop	1	15*25= 375
Machine Shop	1	15*25= 375
Material Testing Lab	1	15*25= 375
Foundry Shop	1	15*25= 375
Heat Engine Lab	1	15*25= 375
Metallurgy Lab	1	15*25= 375
Hydraulic Lab	1	15*25= 375

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COURSE LAB FOR PETROLEUM:

Description	Required	
	No.	Area
Geological Lab	1	15*25= 375
Drilling Lab	1	15*25= 375
Instrumentation Lab	1	15*25= 375
Processing Lab	1	15*25= 375
Fuel Lab	1	15*25= 375

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COURSE LAB FOR R.A.C:

Description	Required	
	No.	Area
R.A.C Lab	1	15*25= 375
Basic R.A.C. Lab	1	15*25= 375
Advance Lab	1	15*25= 375
Cutting Lab	1	15*25= 375

COURSE LAB FOR TELECOMMUNICATION:

Description	Required	
	No.	Area
Basic Lab	1	15*25= 375
Advance Lab	1	15*25= 375
Telecom Basic Lab	1	15*25= 375
Telecomm Advance Lab	1	15*25= 375

COURSE LAB FOR INSTRUMENT:

Description	Required	
	No.	Area
Processing Instrumentation Control Lab	1	15*25= 375
Electronics Lab	1	15*25= 375

- iv. Library with at least 3000 worth reading books established in room having minimum area of 300 sqft.
- v. All offices i.e. Principal's office, staff room, visitor room, admin/account office shall have minimum area of 200 sqft.
- vi. Separate staff rooms shall be arranged / established for both male and female staff.
- vii. Minimum space of 100 sqft shall be allocated for canteen / tuck shop.
- viii. Separate blocks/ sets for girls and boys wash rooms shall be arranged in case of co-education.
- ix. Open area (excluding roof of building) shall be provided for morning assembly & sports activities. Minimum pre-requisite is 20 % of covered area.
- x. A designated Examination hall/covered space having minimum area of 3000 sqft shall be made available to qualify the criteria of affiliation. In case of non-availability of examination hall in the premises, institution shall be bound to construct examination hall within two years of affiliation. For time gap arrangements, institution shall contribute in the expenses incurred for provision of space for examination purpose. A cluster of institution may be determined for said purpose. Affidavit in this regard shall be provided by the institution.
- g. Adequate financial provision be made by the institution for the construction of

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permanent building within a stipulated period if it is housed in a temporary accommodation/building.

h. The institution shall have sufficient number of classrooms keeping in view the numerical strength of pupils on its roll and the number of classes.

i. If there is a Boarding House or Hostel provided for the residents, it shall be suitably located in the neighborhood of the school/college.

j. The Boarding House or the Hostel shall have satisfactory arrangements for cooking and dining and shall provide adequate number of toilets etc.

k. The institution shall provide residential accommodation to the Headmaster / Headmistress and the Hostel Superintendent in case a Boarding House or a hostel is attached to it.

l. The institution shall have spacious and well stocked Library containing minimum of three thousand books and three sets of textbooks for each class. Adequate number of newspapers and periodicals must be provided in the Reading Room/Library.

o. The institution shall have adequate furniture, practical equipments and teaching aids including audio visual aids, chairs, black/white boards etc.

p. The institution shall have adequate finances/funds for its continued maintenance.

q. Facilities for co curricular activities, sports, scouting, guiding and training in civil defence, first aid and nursing shall be provided by the school.

r. The school/college shall provide the following facilities so that students are kept busy in healthy activities:

i. Adequate playground.

ii. Organized schedule of co-curricular like; dramas, debates, and indoor games etc.

iii. Student teacher centre for informal meeting of students and teachers.

iv. Cafeteria for inexpensive hygienic meals.

v. Clean Drinking water

s. The school/college shall have suitable arrangement for imparting religious education in accordance with the government instructions issued in this regard.

t. The school/college shall not introduce textbooks/ books for teaching, which is not approved by the Board.

u. The school/college shall not start or conduct classes in any group/subject without obtaining prior permission from the Board for the purpose

v. The institution shall seek affiliation at the first instance and then can admit the students only. In case of failure to admit students in same year, provisional affiliation of the institution shall lapse for next session.

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TECHNOLOGIES / COURSES

- | | |
|-------------------------------------|-------------|
| 1. Diploma of associate engineering | (3 years) |
| 2. Commercial | |
| 3. Computer | |
| 4. Vocational girls | |
| 5. Vocational boys | (02 years) |
| 6. Vocational boys | (01 year) |
| 7. Special education | (02 years) |
| 8. Crash program | (06 months) |
| 9. Tevta crash program | (06 months) |
| 10. Crash program | (03 months) |
| 11. Crash program | (04 months) |
| 12. Crash program | (01 month) |

DETAIL OF AFOREMENTIONED TECHNOLOGIES /COURSES IS AS UNDER:-

DIPLOMA OF ASSOCIATE ENGINEERING (3 years)

1. Aerospace Tech.	24. Glass Ceramic & Pottery Development Tech.
2. Architecture Tech.	25. Instrument Tech.
3. Auto & Farm Tech.	26. Land & Mine Surveying Tech.
4. Auto Mobile & Diesel Tech.	27. Leather Tech.
5. Automation Tech.	28. Mechanical Tech.
6. Avionics Tech.	29. Mechanical Tech.(with specialization in Construction Machinery)
7. Bio Medical Tech.	30. Mechatronics Tech.
8. Cast Metal & Foundry Tech.	31. Metallurgy & Welding Tech.
9. Chemical Tech.	32. Mine Electrical Tech.
10. Chemical Tech. (with specialization in sugar)	33. Mine Mechanical Tech.
11. Civil Tech.	34. Mine Supervisor Tech.
12. Civil Tech. (Specialization in Quantity Surveyor)	35. Mine Tech.
13. Computer Tech.	36. Petrochemical Tech.
14. Computer Information Tech.	37. Petroleum Tech.
15. Construction Machinery Tech.	38. Precision Mechanical & Instrument Tech.
16. Critical Health Care Tech.	39. Printing & Graphic Arts Tech.
17. Die & Mould Tech.	40. Mechanical Tech. (With Specialization In Heat Ventilation, Air Conditioning & Refrigeration)
18. Dress Designing & Making Tech.	41. Telecommunication Tech.
19. Electrical Tech.	42. Textile Dyeing & Printing Tech.
20. Electronics Tech.	43. Textile Spinning Tech.
21. Food Tech.	44. Textile Weaving Tech.
22. Food Processing & Preservation Tech.	45. Vaccum Tech.
23. Foundry & Pattern Making Tech.	

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COMMERCIAL

1.	Diploma in Commerce (2 years)	2.	Diploma in Business Administration (2 years)
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COMPUTER

1.	Diploma Information Technology (1 year)	3.	Certification in Web Development (6 months)
2.	Diploma Computer Hardware Engineering (1 year)	4.	Oracle Certificate (6 months)

VOCATIONAL GIRLS

1.	Matric Vocational (2 years)	5.	Diploma in Vocational Teachers Training (1 year)
2.	Certificate in Dress Making (1 year)	6.	Diploma in Office Management (1 year)
3.	Certificate in Fashion Designing (1 year)	7.	Computer Operator (1 year)
4.	Certificate in Beautician (1 year)	8.	

VOCATIONAL BOYS (02 years)

1.	Advance Diploma in Quantity Survey Field	9.	Electrician
2.	Auto & Diesel	10.	General Fitter
3.	Civil Drafts man	11.	Matric Tech
4.	Diploma in Culinary Arts	12.	Mechanical Drafts man
5.	Diploma in Hotel Operations	13.	Machinist
6.	Diploma in Industrial Arts	14.	R.A.C
7.	Diploma in Land Surveying	15.	Radio & TV
8.	Electrical Winding	16.	Textile Dying & Finishing

VOCATIONAL BOYS (01 year)

1.	Auto Electrician	11.	Textile Designing
2.	Certificate in Industrial Arts	12.	Textile Dyeing & Finishing
3.	Certificate in Land Surveying	13.	Textile Finishing
4.	Diploma in Land Surveying	14.	Textile Processing
5.	Plumbing & Pipe Fitting	15.	Textile Spinning
6.	Post Diploma in Electronics Publishing	16.	Textile Weaving
7.	Post Diploma in Environmental Control	17.	Tracer
8.	Quantity Surveyor	18.	Turner
9.	Shoe Designing & Shoe Modeling	19.	Welding
10.	Surveyor		

SPECIAL EDUCATION (02 years)

1.	Post Diploma in Special Education
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CRASH PROGRAM (06 months)

1.	Armature Winding	11.	Quantity Surveyor Trade
2.	Auto Electrician	12.	R.A.C
3.	Auto Mechanic	13.	Radio Mechanic
4.	Auto Servicing	14.	Surveyor
5.	Civil Draftsman	15.	Tracer
6.	Die Making	16.	Turner
7.	Electrician	17.	TV Mechanic
8.	Machinist	18.	Welding
9.	Mechanical Draftsman	19.	Woodwork
10.	Plumbing		

CRASH PROGRAM (06 months)

1.	Advance Diploma in Land Resources Survey and GIS	26.	Home Appliances Repair
2.	Auto Electrician	27.	HVACR
3.	Auto Mechanic (Petrol)	28.	Industrial Electrician
4.	AutoCAD	29.	Industrial Fitter
5.	Beautician	30.	Industrial Stitching Machine Operator
6.	Book Keeping	31.	Inspection and Quality Control
7.	Chef	32.	Machine and Hand Embroidery
8.	Chunri Making	33.	Machine Embroidery
9.	Civil Draftsman (Auto Cad)	34.	Machinist
10.	Civil Surveyor	35.	Mason
11.	CNC Machine Operator	36.	Material Technician
12.	CNG Kit Installation Mechanic	37.	Mobile Phone Repair
13.	CNG Plant/Compressor Operator	38.	Motor Cycle Mechanic
14.	Computer Application	39.	Motor Winder
15.	Cotton Ginning Plant Operator	40.	Plumber
16.	Domestic Tailoring	41.	Professional Cooking
17.	Drip Irrigation Unit Operator	42.	Quantity Surveyor
18.	Electrical Wiring	43.	Shuttering Carpenter
19.	Electrician	44.	Site Accountant cum Storekeeper
20.	Electronic Equipment Repair	45.	Spoken and Business English
21.	Elementary Food Preservation	46.	Steel Fixer
22.	Fabric Printing	47.	Tractor Mechanic
23.	Generator Repair	48.	Tractor Operator
24.	Glazing & Decoration Techniques	49.	Tunnel Farming
25.	Welder		

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CRASH PROGRAM (03 months)

1.	Advance Diploma in soil Technology	34.	Industrial Fitter
2.	Auto Electrician	35.	Industrial Stitching Machine Operator
3.	Auto Mechanic (Diesel)	36.	Leather Work
4.	Auto Mechanic (Petrol)	37.	Machine Embroidery
5.	AutoCAD	38.	Machinist
6.	Beautician	39.	Maintenance of Agricultural Implements
7.	Book Binder	40.	Mason
8.	Boring Man	41.	Material Technician
9.	Building Painter	42.	Micro-Entrepreneurship
10.	Civil Surveyor	43.	Milling Machine Operator
11.	CNC Machine Operator	44.	Mobile Phone Repair
12.	CNG Plant Operator / Compressor Operator	45.	Mobile Phone Repairing
13.	Color Management	46.	Motor Cycle Mechanic
14.	Computer Applications	47.	Motor Winder
15.	Cooking & Baking	48.	Moulder
16.	Diesel Engine Mechanic	49.	Painting
17.	Domestic Electrician	50.	Pattern Making & Cutting
18.	Domestic Tailoring	51.	Plumber / Pipe Fitter
19.	Draftsman Civil(AutoCAD)	52.	Polishing of Surgical Instruments
20.	Electrical Wiring	53.	Press Man
21.	Electronic Equipment Repair	54.	Programmable Logic Control
22.	Elementary Food Preservation	55.	Quantity Surveyor
23.	Elevator Technician	56.	Safety Inspector
24.	Fabric Printing	57.	Screen Printing
25.	Filing of Surgical Instruments	58.	Shuttering Carpenter
26.	Fitting / Fixing of Surgical Instruments	59.	Site Accountant / Store keeper
27.	Grinding of Surgical Instruments	60.	Tractor Operator
28.	Hand Embroidery	61.	Turner
29.	Home Appliances Repair	62.	Vehicle Driving
30.	House Carpenter	63.	Weaver/Weaving Machine Operator
31.	HVACR Mechanic	64.	Web Designing
32.	Industrial Electrician	65.	Welder (Gas)
33.	Welder / Construction Fabricator		

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CRASH PROGRAM (04 months)
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1.	Spoken English	2.	Plate Making
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CRASH PROGRAM (01

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DOCUMENTS TO BE ATTACHED

- i. The Required fee for Form, Affiliation as prescribed by the Board from time to time along with Original Bank Challan.
- ii. Technology / Course, for which Affiliation is being sought, should be selected from the list approved by FBISE.
- iii. Number of Students and Sections for each course applied.
- iv. Copy of Registration Certificate of the Managing Body with Registrar of firms of relevant Districts.
- v. Copy of Constitution of Managing Body and list of Member of Managing Body.
- vi. Copy of service Rules of the Institution.
- vii. Duly approved Building Layout plan indicating:
 - Class Room Sizes
 - Lab / Workshop sizes
 - Total Area
 - Covered Area
 - Number of Washrooms
 - Library
 - Principal's Office
 - Staff Room
- viii. An Attested Copy of Deed of Ownership of land or Rent Deed of the Building in the name of owner.
- ix. Time Table indicating labs and class rooms according to the number of section applied.
- x. A Certificate indicating all kinds of the student fee to be taken from the students.
- xi. The Institution will not be allowed to charge fee other than ones the mentioned in the certificate.
- xii. List of Equipment / Machinery.
- xiii. All Documents should be attested by the Principal of the Institution.
- xiv. List of Teaching / supporting staff along with their Qualification and Appointment Letters.
- xv. Bank Statement of the Institution.
- xvi. List of Library Books.
- xvii. List of Furniture etc.
- xviii. Income & Expenditure of the Institution.
- xix. Fixed Deposit Receipt.
- xx. A Certificate regarding fitness of Building by the concerned Govt. Agency, should be provided.
- xxi. Proper arrangements of Firefighting Certificate may be provided.
- xxii. Prospectus of the Institution.
- xxiii. Only can apply who will run the Institution under the Management of a regularly continued Governing Body which is registered and regularly functioning.
- xxiv. To keep check on the performance of the Affiliated Institutions and in order to provide

quality education and training, a surprise visit will be carried out without any prior notice by a constituted committee

A handwritten signature in black ink, consisting of several stylized, overlapping loops and lines, located in the upper right quadrant of the page.